

# PRIVATE LESSON POLICY SHEET

## LAKE HIGHLANDS AREA CHOIRS--2018-2019

We are very fortunate to have a strong private lesson program at our schools. Private lessons help our young singers gain confidence, develop vocal maturity, prepare for solo/group/region/choir events, and strengthen sight-reading ability for auditions. Students who are more confident and prepared do better in class and on required honors and region auditions for promotion in our choir program. This is a highly recommended and meaningful activity to foster a deeper confidence and relationships within our program.

**Lessons** will be taught once a week for 25 minutes, and will be conducted during the choir, lunch, or before/after school. Areas of concentration will include correct vocal support, breath control, tone color and quality, repertoire suited to voice type and capabilities, and sight-reading. We highly recommend private voice coaching for students who want to be involved in solos, auditions, All Region, pop groups, etc. It is a great way to help develop confidence and enhance the vocal techniques that we are also teaching in choir to all our developing singers.

**Fees** are set by the RISD at **\$18.00 per half-hour lesson**. **New procedure/policy:** The lessons will be paid in groups of four (\$72 per billing period), and will be paid before the month's lessons. You are also welcome to pay for a semester at a time. At that time a payment card will be sent home reminding the student/parent of the amount due. Any untaught lessons that month will credit to the next month's balance. **Checks should be made payable directly to your voice teacher.** If payment is not received by the second lesson period, **no further lessons will be taught until payment is made, and a late fee may be assessed.** After any one returned check per student payment will be on a cash only basis.

We are lucky to have such excellent, professional voice instructors in our area. They depend on these voice lessons for a major part of their income. Please try to be aware of the due dates for payment on the bills that they send home! If a teacher has continuing problems getting a student's payments, the student's lessons will be stopped until payment is made.

The purchase of vocal literature will be minimal. The vocal libraries in the choral music departments are usually adequate to cover most of the year's music needs. At some points during the year (i.e., Solo and Ensemble, Espree auditions, recitals), a professional accompanist will be used. The student/parent will be expected to cover the cost of the accompanist.

**Make-Up Lessons and Cancellations:** Students or parents canceling lessons should call the vocal instructor before 8:00 a.m. on the morning of the lesson. Leaving a message at the school is not acceptable, as teachers may not always receive them in time. The student will be charged for the lesson in the instructor is not notified. There are no refunds and no rescheduling of no-shows. If the instructor is unable to make a scheduled lesson, the student will be notified. The lesson may then be rescheduled, or the fee for that lesson will be credited to next month's bill.

### **Current Teachers for 2018-2019**

- Linda Davis—Area
- Renee Wilson—LHHS and LHFC
- Rachel Jones-Area
- Lainey Bernstein—Area
- Elleka Okerstrom-Area
- More to be added, as needed.

# PRIVATE LESSON PERMISSION FORM 2018-2019

Please Print:

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Choir Period \_\_\_\_\_ Director \_\_\_\_\_

Are you available after school? \_\_\_\_\_ What days? \_\_\_\_\_

Address \_\_\_\_\_

Student Phone \_\_\_\_\_

Parent Phone \_\_\_\_\_

Parent Email \_\_\_\_\_

Student Email \_\_\_\_\_

Student Cell Phone \_\_\_\_\_

I am a returning voice student of \_\_\_\_\_

Preferred Voice Teacher \_\_\_\_\_

I have read and approve of the guidelines for private vocal instruction in the Lake Highlands Area.

Student Signature \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Please fill out and *return this sheet only*. (A check/cash for \$72.00 will be due at the first lesson, once your singer has been assigned a voice teacher and time.) Keep the other sheet for your records. More specific information from the teacher will follow the first lesson.

*Teacher's private studios will be filled on a first come, first serve basis.* If a requested studio is filled, students will be assigned to another one of our fine teachers. If those studios are full, we will do our best to hire adjunct voice faculty, but there is no guarantee that we will have a studio teacher. Remember to turn in this form as soon as possible to assure placement in a vocal studio.